

# LEVITTOWN UNION FREE SCHOOL DISTRICT    Policy 1512

## PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

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The Board of Education encourages public participation on school related matters at Board meetings. To allow for public participation, a period not to exceed 30 minutes shall be set aside during the first part of each Board of Education meeting. Public participation shall be limited to Levittown School District residents only or persons invited to participate by the Board of Education. The period may be extended by a majority vote of the Board of Education.

Persons wishing to address the Board of Education shall advise the Board President prior to the scheduled starting time of the meeting. The request shall be made in writing on a form provided by the district and shall include the name of the speaker, the address, name of organization represented (if any), and a brief description of the topic to be addressed. Any group or organization wishing to address the Board of Education must identify a single spokesperson.

Presentation should be as brief as possible. No speaker will be permitted to speak for longer than three minutes. At a regular meeting, speakers may comment on any matter related to district business. At a special meeting, speakers may comment on agenda items only.

The Board of Education will not permit in public session discussion involving individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to the superintendent during regular business hours.

All speakers are to conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements and advocating racial, religious, or other forms of prejudice will not be tolerated and may be referred to the proper authorities if necessary.

Persons making presentations at a Board of Education meeting will address to the Board President. Board of Education members and the Superintendent of Schools shall have the privilege of asking questions of any person who addresses the Board of Education. Responses to questions will be held until all speakers have had an opportunity to address the Board of Education.

Questions and comments from the public concerning matters which are not on the agenda at a regular business meeting will be taken under consideration and referred to the Superintendent of Schools for appropriate action.

The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy.

**Re-Adopted: October 9, 2024**